

Sample Resume

John Smith

234 Cedar Lane
Somewhere, IN 47000
Phone (812) 555-4444

Email
mrcheese@mycomputer.com

- Objective** To work independently in an atmosphere in which I am able to build on my technical skills and knowledge.
- Skills**
- | | |
|------------------|-------------------------------|
| Good attendance | Works well with others |
| Self starter | Works well alone |
| Driver's license | Works with little supervision |
| Loyal | People Oriented |
- Education** Somewhere Community High School – present
Southeastern Career Center – present
- Achievement**
- * Varsity member of SCHS Boys Swim Team for freshman, sophomore, junior, and senior years
 - * Appeared in SCHS and Ohio County Players musicals: "Singin' in the Rain," "The King and I" and "The Wizard of Oz"
 - * Member of SCHS Band and Pep Band for freshman, sophomore, junior, and senior years
 - * Currently learning Tai Kwon Do
- Work Experience**
- * Kroger Food Store: July 2003 to present. Duties include bagging groceries and carry-out for customers, stocking shelves, and cleaning
 - * WalMart Store: July 2002 to July 2003. Duties include bagging purchases for customers, stacking shelves, and cleaning
 - * Pioneer Seed: Summer of 2001. Detasseled corn

References

Sue Hanson
234 Davis Avenue
Somewhere, IN 47000

Jim Lawrence
234 Central Avenue
Somewhere, IN 47000

Rick Vicent
439 Maple Drive
Somewhere, IN 47000

- * WorkOne – Lawrenceburg - for help with a resume (812) 537-1117 (ext. 231)
- * WorkOne – Madison (812) 265-3734